



Group Booking Form

For 10 persons or more group booking form to be completed & returned
Thank you for your enquiry. Please complete this form fully to ensure confirmation of your booking.

Group reservations are only accepted with a completed booking form.

Reference (Company Name):	
Address	
Host/Contact Name:	
Booking made by:	
Reservation Date & Time:	
Number of guests:	
Email:	
Tel:	
Fax:	

Terms & Conditions:

These terms of business are binding. In this document the “restaurant” refers to Dax Restaurant, the “customer” refers to the host, contact, agent, credit card holder or company making the booking. Email is an acceptable form of communication for confirmations, changes and cancellations. Unfortunately due to previous late cancellations, non-arrivals and the numbers booked changing at the last minute we are forced to require a deposit.

- A deposit is required to confirm a booking and should be delivered with this form or we will charge the credit card number supplied. The deposit is calculated per person booked and is **€15 per person for lunch bookings and €30 per person for dinner bookings.**
- Customer credit card details are required when securing a reservation and will be charged the deposit unless a different form or payment is received that fully covers the required deposit.
- Deposits supplied by cheque or bank transfer will not secure the reservation until they clear and arrive into the restaurant’s bank account.
- In the event of a late cancellation or a no show of the whole group the deposit in full will be forfeit.
- Any additional charges or costs incurred by the restaurant for any no-show, reduction in numbers, late cancellation will be charged to the credit card number supplied.
- For groups of 6 or more a service charge of 12.5% applies.
- Minimum charges for group bookings are €30 per person for lunch and €50 per person for dinner

Cancellation Policy:

- Notice of cancellation must be given by the customer in writing by email or post and received **three days** before the date of the event.
- If the required cancellation notice is not given, all pre-paid charges and an additional charge up to the minimum charge will be levied against the customer.
- Final numbers of persons must be confirmed in writing **48 hours** prior to the booking date.
- **If the final number confirmed at 48 hours is greater than the numbers that arrive, charges will be levied at the number confirmed at 48 hours out as follows: A charge of 15 euros per guest for lunch will be added to your bill and a charge of 20 euros per guest for dinner.**
- We will not accept any form of entertainment unless previously organised and agreed in advance with the restaurant.
- To pre order wine please request the full wine list and give **5 days** notice to ensure delivery.
- Method of payments accepted: company cheque / cash / credit card
- Only company cheques are accepted.

Please note your reservation cannot be held or confirmed until a deposit and this form has been received by the restaurant fully completed.

I, _____ (PLEASE print Name) Agree to the terms & conditions as set out above.

Credit Cards: We Accept: Visa, Mastercard, Maestro, Laser, Amex

CC number: _____ Expiry Date: _____ Security Number: _____

Credit Card Holder (PRINT NAME): _____

Credit Card Holder (SIGNATURE): _____